

Central Falls Detention Facility Corporation Meeting Minutes
Wednesday, September 19, 2012
Wyatt Detention Facility Training Building
935 High Street
Central Falls, RI 02863
6:00 P.M.
TDD/TTY 401-727-7450

A meeting of the Central Falls Detention Facility Corporation was held on the above date in the Training Building at 6:00p.m.

1) Call to order / Roll Call – 6:00 p.m.

Members present: Director Romanowicz, Director Tillinghast, Director St. Pierre, and Chairman Hartford

Absent: Director Adamo

2) Public Comment

Former Mayor Thomas Lazieh announced the resignation of Mayor Charles Moreau. He said that he expects that a special election will take place within 30 – 50 days. He intends to enter the race for Mayor of Central Falls. He was present at the meeting to address the money owed to Central Falls, the Fink taxes or in lieu of that, other revenues. He hoped to receive an update on the forensic audit if there was anything to be released. He asked what the daily count was at the present time and whether the facility was making or losing money. He stated that the purpose of this facility was to bring financial gain to the City of Central Falls and commented that the City has not seen that lately.

3) Approval of minutes, 8/30/12

Director St. Pierre said that he thought that, during the finance section at the last meeting, they'd discussed that any payments on the audit (Almonte) would be approved by the Board. He requested that the minutes be reviewed to see if this topic was discussed.

Minutes were tabled pending a review of the minutes.

(Note: Minutes of 8/30/12 meeting were reviewed. There was no discussion of Board approval for audit payments during the open session of the meeting.)

4) New Business –

A) Staff reorganization plan – Mr. Fair

This item was tabled to Executive Session

B) Report of Finance Committee

Director St. Pierre offered that the finance sub-committee would be meeting with Facility Management to develop a preliminary budget. He expected that it would be prepared for the next meeting.

Michael Geezil, Consultant, added that this would give them an opportunity to review the questions he had regarding why salaries remained over-budget.

A meeting with the finance sub-committee was tentatively scheduled for October 17th @ 3:00pm.

C) Current Cash Report and overview of accounts update.

Michael Fair, CEO, provided the Board members with the current cash report. He offered that there was nothing outstanding in this month's numbers, but he offered that Ms. Casey, Accounting Manager, could answer any questions that the members may have. The Board members found the information self-explanatory and unremarkable. No further discussion occurred.

5) Old Business

No discussion.

6) Reports of the CEO and/or Legal Counsel (as necessary); ADP update; and other matters.

Michael Fair, CEO, provided that the current detainee count was 613. The ADP for the month of August was 652.

The new Food Services vendor will be in place by October 1st.

The facility is considering offering the current auditing service an option year on the existing contract. In doing so, the bid process would be delayed for one year. Director Tillinghast asked what the cost of this option was. Lea Ann Maupin, Project Specialist, said that she believed that the cost would be the same as last year's audit. She agreed to look into this.

Warden Murphy said that there are currently 22 candidates remaining in the process for Class 33 Correctional Officers' Academy. The group is currently undergoing psychological testing. The group is on-target to begin the Academy on November 13th.

Warden Murphy said that the Port of Portland is still interested in purchasing the Firearms Training System from us. They are currently working through their process and will get back to us by the end of September.

Warden Murphy notified the Board that a new magistrate recently toured the facility. She is very interested in conditions of confinement and made positive comments about our facility.

7) Next meeting:

Tuesday, October 23, 2012 @ 6:00pm @ Wyatt Training Building

8) Executive Session pursuant to R.I. General Laws § 42-46-5 for the following purposes:

A. RIGL § 42-46-5(a)(2) and RIGL § 42-46-5(a)(4) for the purpose of reviewing issues regarding FOP representation of supervisory staff and litigation concerning the Wayne Salisbury matter; Ng; Cornell; Avcorr; Property tax bill; Forensic Audit.

B. RIGL § 42-46-5(a)(3) for the purpose of receiving an operational report from the CEO.

C. RIGL § 42-46-5(a)(1) Personnel

9) Adjournment